

Arrival Instructions

Dear student,

We are pleased to welcome you to the Doctoral Colloquium, which will be hosted by Copenhagen Business School, Denmark from May 30 – June 1st 2010. We hope the following information will be of help during the Conference and make your stay in Copenhagen more enjoyable.

Arrival in Copenhagen and transport

Airport

Copenhagen is the main hub for all air travel in this region of Northern Europe. Its stunning international airport (Kastrup) is eight kilometres southeast of the city. From the airport it takes just 14 minutes to reach the city centre by train or Metro, and 20 minutes to reach Copenhagen Business School (line M2 to CBS by the Metro). Regional trains and taxis are also available.

The Metro station is located at the end of Terminal 3. Metro trains depart every 4 to 6 minutes during the day and every 15 minutes in the evening. The Metro operates from 5:00 in the morning until midnight from Monday to Wednesday, and around the clock Thursday to Sunday. Tickets are available at the Metro station and at the DBS ticket counter in Terminal 3.

Regional trains also connect the airport with the Nørreport train/Metro station and the Central Railway Station. The train station is at Terminal 3. Tickets are available at the DBS office in Terminal 3 and in the station area.

Taxis are plentiful. The fare includes VAT and a service charge. If you want to pay by credit card, inform the driver before the start of the journey.

More information on [getting to and from the airport](#).

Getting around in Copenhagen

Copenhagen is a compact city with a well-planned network of public transportation, making it easy for visitors to get around. The city is served by a Metro system, local S-trains (red), and buses, and connected by regional trains to points beyond the metropolitan area.

Most hotels, restaurants, sights and shops are within walking distance. Unlike any other European capital city, Copenhagen has no traffic problems and no congestion, so minimal travel times between any of the locations in and around the city can be guaranteed. Swift and easy transport is available between Copenhagen Airport, Copenhagen Business School and the city centre.

Public transport in Copenhagen and surroundings is comfortable, efficient and safe. It is easy to get around and to transfer between buses, harbour buses, trains and the Metro - all on the same ticket.

Please visit <http://www.rmv.de/> for details.

The Metro

CBS Venue is located on the Metro line (Fasanvej), and all hotels are easily reached by Metro.

The Metro's fully automated trains link parts of the Danish capital in a new way. There is now an effective and fast link between the large urban areas from east to west, with the city centre acting as the hub. The Metro operates around the clock. During peak periods trains run every 90 seconds from stations above and below ground level.

The high quality public transportation system, consisting of the metro, buses and trains, connects the centre with its suburbs and the airport (a mere 20-minute ride). With the metro,

CBS is easily accessible – four minutes from the city centre with three metro stations serving the CBS Campus.

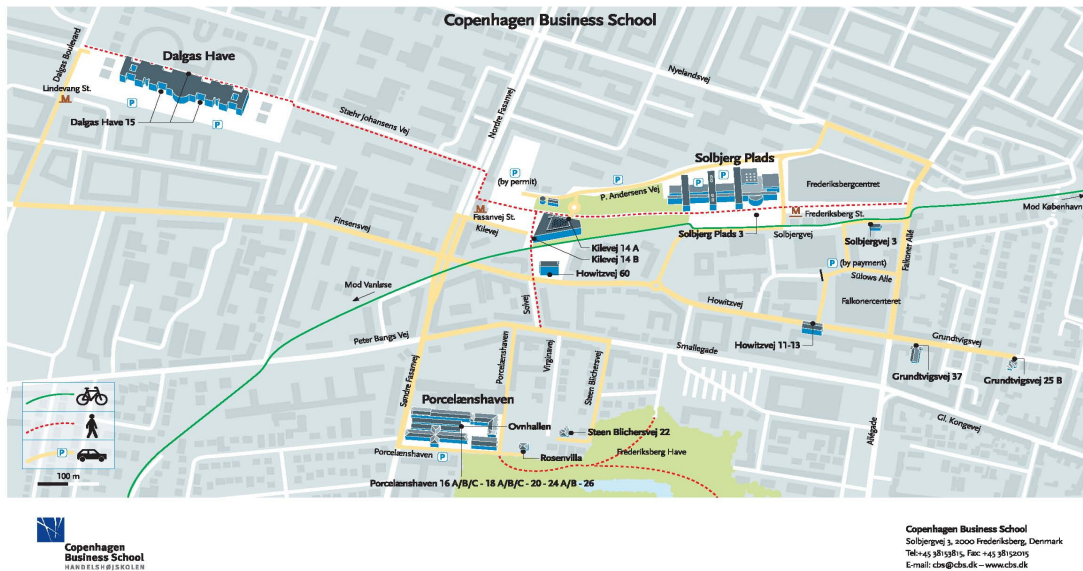
Venues of the Doctoral Colloquium

Copenhagen Business School

Kilen, Kilevej 14A, DK - 2000 Frederiksberg

<http://uk.cbs.dk>

Copenhagen Business School is concentrated in four locations, together called the CBS Campus. The locations are Solbjerg Plads, Dalgas Have, Kilen and PorcelænsHAVEN. With all CBS' activities grouped centrally in Frederiksberg, all buildings are within convenient walking distance of each other and easily accessible from the city centre by the metro.



Forum

The Registration/Help Desk for the Conference delegates will be located at the main entrance of Kilen, Kilevej 14A, DK – 2000 Frederiksberg.

Hotel

Address of *Clarion Collection Hotel 27*, Løngangstræde 27, DK-1468 Copenhagen K, Phone: +45 7027 5627.

Address of café

Dinner May 31, 8 pm: *Café A Porta*, Kongens Nytorv 17, DK - 1050 Copenhagen.

Weather

The Copenhagen climate follows four distinct seasons. The temperatures vary considerably during the year, particularly during the winter period. July is normally the warmest month with an average temperature of just below 20°C. February is generally the coldest with an average of just below 0°C.

Check to current climate and the weather forecast for Denmark on <http://www.dmi.dk/eng/index/forecasts.htm>.

Currency and banking

Though Denmark is part of the European Union it still has its own currency - the Danish krone (DKK). Throughout the city centre there is a wealth of banks with ATMs and currency exchange places for exchanging most foreign currencies.

Normal banking hours are from Monday to Wednesday and Friday between 09:30 and 16:00. On Thursdays, banking hours are extended to 18:00. Extended banking facilities are available at Copenhagen Central Railway Station 7 days/week between 07:00 and 21:00. ATMs are generally found around banks and shopping centres. There is an ATM at the CBS campus as well.

Emergency telephone numbers

For police, fire, or ambulance dial 112.

Language

The official language of the Forum is English.

Telephone

To make an international call from Denmark, dial 00 followed by the country code. Denmark's country code is 45.

Time

The local time in Denmark is Central European Time (GMT + 1 hour).

Insurance

Neither Doctoral Colloquium nor Copenhagen Business School will be liable for any losses, accidents or damage to persons or objects, regardless of the cause. Participants and companions attend the Forum and all related events at their own risk and responsibility. All participants are strongly advised to take out all necessary insurances on their own before travelling to the Forum.

Electricity

Electricity in Denmark is 220V, 50Hz. Plugs are European 2-pin (Type C).

Entry Formalities

Do not forget your passport. All citizens from countries outside the European Union might also need a valid visa. Please consult the Danish Consulate or Embassy in your home country for details of entry [regulations and visas](#).